



## ACADIA COMMUNITY FARM COORDINATOR

### Job Description 2024

The Acadia Community Farm is looking for a student or recent graduate who is interested in sustainable community food systems and organic agriculture for the position of Farm Coordinator. The 2024 position is part-time (up to 17.5 hrs/week) from May 14<sup>th</sup> to August 30<sup>th</sup>. There is a possibility of extension (hours TBD) until October 31<sup>st</sup> depending on student availability. Salary is \$17.50/hour.

The Acadia Community Farm was started by students in 2008 to grow organic produce for the dining hall at Acadia University, to create learning opportunities for students, and to serve as a community garden for the Town of Wolfville. After many years of cultivation, we are giving the university garden a rest for this season and focusing on the community garden to support student and community food security and restoring the herb garden at the dining hall.

Reporting to the Acadia Sustainability Coordinator, the Farm Coordinator coordinates daily operations and outreach activities for the Acadia Community Farm working with campus and community partners. Work time will be divided between field work and administrative work. Responsibilities include coordinating daily operations (e.g. tilling, cover crop, water supply, tool inventory, plot assignments), outreach and communications with student and community gardeners, liaising with partners such as the Town of Wolfville, and other duties assigned by supervisor.

Qualifications include:

- Acadia students or graduates are preferred.
- Graduates or students enrolled in a university program in a relevant discipline such as environmental science, sustainability studies, nutrition, education, biology, or community development.
- Excellent organizational skills including attention to detail, ability to multi-task and meet deadlines.
- Ability to work independently with minimal supervision.
- Excellent communication skills, both verbal and written.
- Ability to work effectively with others.
- Ability to take direction and be accountable for outcomes.
- Able to perform physical tasks such as lifting, digging, shoveling, and raking.
- Able to ride a bicycle with attached garden trailer.
- Demonstrated interest in environmental and/or food-related sustainability issues.
- Previous experience in gardening or farm work preferred.

- Good computer skills (Internet, email, word processing, graphic design, spreadsheets, social media etc.).
- Valid Driver's License (must be able to drive in Nova Scotia).

Applicants must be:

- Youth between 15 and 30 years of age at the start of the employment.
- A Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.
- International students are not eligible participants.

## To Apply

Send resume and cover letter in same file to [farm@acadiu.ca](mailto:farm@acadiu.ca) by **April 15<sup>th</sup>, 2024, at 4:30pm**. Include two references, including one education reference (a recent instructor or professor) and one employment reference. Reference letters are not required, only contact information for the reference should be included. Failure to follow application instructions may disqualify application. Only those applicants selected for an interview will be contacted.