



Health & Safety Policy

Updated October 2020

The Acadia Community Farm Health and Safety Policy has been developed to ensure healthy and safe working conditions for the people involved in the operations and programs of the Acadia Farm and for the protection of Acadia property and the environment. This policy extends to all students, staff, faculty, volunteers, and visitors.

Emergencies and Incidences

Report incidents to the appropriate contact depending on the type and severity of incident:

1. **In emergency situations call 911 first**, then notify Acadia Safety and Security 902-585-1103.
2. For urgent, but not emergency situations call Acadia Safety and Security 902-585-1103 and then relevant staff contacts.
3. For other issues and concerns contact the seasonal Student Farm Coordinator or the Director of the Acadia Farm.

Personal Responsibility

All those involved with the Acadia Community Farm are responsible for working in a healthy, safe and respectful manner, and to take care that they do not place themselves, or others, at any risk of harm.

Hours of Operation

The Acadia Farm is open from sunrise to sunset between May 1st and October 31st. Anyone visiting the farm after hours can be considered trespassing and reported to Safety and Security and/or RCMP.

Health and Safety Guidelines

- Everyone is to take responsibility for their own personal health and safety while at the Farm. This includes knowing your physical limits and taking steps to protect yourself by wearing sunscreen and sun protective clothing and **staying hydrated**.

- **Closed-toe shoes must always be worn.** Shoes with sturdy soles, such as hiking boots, are recommended for heavy work.
- Everyone is to take responsibility for the health and safety of others. This includes not endangering others and acting in a respectful and non-threatening manner.
- Everyone is to take responsibility for the health and safety of the environment. This includes picking up litter, respecting each other's garden plots, not interfering with animals and insects, and ensuring no damage to ecosystems. Chemical pesticides and herbicides are not permitted.
- Respect areas designated for research and teaching. Do not interfere with any areas reserved for this purpose.
- Everyone is responsible for appropriate use and care of equipment and facilities. This includes **using tools and equipment carefully and as intended, returning tools and equipment to the shed,** locking up the shed after use and turning off the water.
- Water stored in containers at the farm is for watering plants only and not for drinking; please bring your own drinking water.
- No one is to work alone at the Acadia Farm and should always be accompanied by at least one other person. Persons under the age of 16 must be accompanied by an adult.
- No fires are permitted under any circumstances as the farm is located adjacent to the Acadia Natural Gas Facility.
- Everyone is to abide by all relevant Acadia policies. For example, as part of Acadia University property, the Acadia Farm is a **tobacco/scent/idle-free** site.
- Dogs are welcome, provided they are friendly and non-threatening to others, but must always remain in your control. Please pick-up after your dog and place droppings in garbage bins.
- While working on the Acadia Farm **bring a cell phone in case of emergencies.**
- Report issues immediately as described above.

Unwillingness to adhere to this policy can result in being expelled from the Acadia Farm. If there are any questions or concerns, please contact us. The Acadia Community Farm thanks you for your cooperation and hopes that your time at the farm will be safe and enjoyable.

This policy is updated annually. Please check the website farm.acadiau.ca for current version.

Contacts

Farm Office
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(DeWolfe House)
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Director
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